

RESOLUTION NO. R25-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES
ESTATES, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO RELEASE
WARRANTS DURING COUNCIL MEETING RECESS**

WHEREAS, Section 2.04.010 of the Palos Verdes Municipal Code provides that "...no regular meeting [of the City Council] will be held in the month of August..."; and,

WHEREAS, during this time, the City continues to have expenses become due and payable, which requires the preparation and issuance of warrants to pay such expenses in a timely manner; and,

WHEREAS, in accordance with Government Code Section 37208, the City has a long-standing past practice of issuing warrants during times of City Council recess; and,

WHEREAS, the City Council wishes to provide additional public notice and transparency of the process used for the preparation and release of warrants during this time when regular meetings of the City Council are not held.

NOW, THEREFORE, the City Council of the City of Palos Verdes Estates, California, does hereby RESOLVE, DETERMINE, and ORDER:

Section 1: Individual warrants and warrant registers shall be prepared in the same manner as if the City Council regular meetings were occurring on Tuesday November 25, 2025 and December 23, 2025 including the posting of warrant registers to the City's website so that members of the public have easy access to the same information available as if the City Council were holding a regular meeting; and,

Section 2: Individual warrants and associated warrant registers shall be prepared in accordance with all applicable budget review and warrant signature requirements, including the requirement that the warrants bear the signature of the City Treasurer; and,

Section 3: Warrant registers prepared during this period shall be presented to the City Council as part of the agenda prepared for the first regular meeting of January for ratification.

Section 4: The City Manager or his designee is hereby authorized to release for payment warrants prepared in accordance with the process outlined in herein. Such authorization shall be in writing and be attested to by the City Clerk.

Section 5: The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

RESOLUTION NO. R25-38


PASSED, APPROVED, AND ADOPTED this 12th day of November, 2025.

APPROVED:



VICTORIA A. LOZZI, Mayor

ATTEST:



TAMEKA, COOK, City Clerk

APPROVED AS TO FORM:



TREVOR RUSIN, City Attorney

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF PALOS VERDES ESTATES) SS:

I, Tameka Cook, City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R25-38** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 12th day of November 2025, by the following vote:

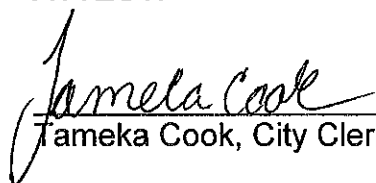
AYES: COUNCILMEMBERS: McGowan, Lazzaro, Quinn, Kemp, and Lozzi

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ATTEST:



Tameka Cook, City Clerk