

RESOLUTION R16-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES
ESTATES, CALIFORNIA, ADOPTING THE ANNUAL BUDGET
FOR FISCAL YEAR 2016-2017 AND FIXING THE LIMITATION OF
EXPENDITURES FOR THE SEVERAL PURPOSES,
FUNCTIONS, FUNDS AND ACTIVITIES**

THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA DOES
RESOLVE AS FOLLOWS:

Section 1. Year one of the biennial budget of expenditures duly submitted and considered, is hereby approved, adopted and fixed as the annual budget of the City of Palos Verdes Estates for the fiscal year commencing July 1, 2016 and ending June 30, 2017 and in the amount, and for the purposes, functions, funds, transfers and activities set forth in Exhibits A, B, C and D, copies of which shall be permanently attached to this resolution.

Section 2. The fund appropriations herein set forth shall constitute the maximum expenditures authorized for those funds. The City Manager is hereby authorized to make budgetary revisions between budget categories and departments within fund level appropriations if such a revision is necessary and proper. Council is to be updated of such revisions within the fiscal-year budget update and reporting process.

Section 3. The City Manager may transfer an amount not to exceed \$10,000 between budget categories and departments within fund level appropriations. Council is to be updated of such revisions within the fiscal-year budget update and reporting process.

Section 4. The City Manager does hereby submit the number and classifications of employees in the respective functions, departments, and/or activities for the fiscal year 2016-2017 budget as set forth in Exhibit D.


Section 5. The City Clerk shall certify to the passage and adoption of Resolution R16-20.

PASSED, APPROVED AND ADOPTED on this 28th day of June, 2016.



Jennifer L. King, Mayor

ATTEST:



Vickie Kroneberger, City Clerk

APPROVED AS TO FORM:



Christi Hogin, City Attorney

FUND BALANCES 16/17

FUND	PROPOSED					TRANSFERS	JUNE 30, 2017
	JUNE 30, 2016	REVENUE	OPERATIONS	REV / EXP	CAPITAL		
GENERAL FUND							
UNRESERVED	2,330,969	12,968,042	13,032,776	(64,734)		142,632	2,408,866
FISCAL POLICY RESERVE	9,849,732					(513,832)	9,335,900
	12,180,701	12,968,042	13,032,776	(64,734)	-	(371,200)	11,744,767
FIRE TAX FUND							
FIRE PARCEL TAX	672,908	4,697,992	4,703,818	(5,826)		-	667,082
	672,908	4,697,992	4,703,818	(5,826)	-	-	667,082
SPECIAL REVENUE FUNDS							
GAS TAX	108,907	361,192	356,957	4,235		-	113,142
DRUG INTERVENTION	82,270	500	-	500		-	82,770
POLICE GRANTS (SLESF)	37,755	100,500	100,000	500		-	38,255
SPECIAL PROJECTS	732,835	371,567	8,000	363,567		(281,520)	814,882
CORRECTIONS	5,080	6,000	4,700	1,300		-	6,380
	966,847	839,759	469,657	370,102	-	(281,520)	1,055,429
TRANSIT TAX FUNDS							
TRANSIT PROP A	631,658	255,065	256,875	(1,810)			629,848
MEASURE R	147,027	158,812	-	158,812		(158,812)	147,027
TRANSIT PROP C	173,916	210,892	208,667	2,225		(37,500)	138,641
	952,601	624,769	465,542	159,227	-	(196,312)	915,516
CAPITAL FUNDS							
CAPITAL IMPROVEMENT	5,777,136	-	-	-	3,718,577	1,849,032	3,907,591
STABLE	266,421	35,000	1,000	34,000	35,000	-	265,421
SEWER	3,514,824	30,000	7,500	22,500	586,070	-	2,951,254
	9,558,381	65,000	8,500	56,500	4,339,647	1,849,032	7,124,266
SHARED SERVICE FUNDS							
EQUIP REPLACEMENT	3,997,066	381,575	488,498	(106,923)		(1,000,000)	2,890,143
INSURANCE	1,232,350	780,418	780,418	-		-	1,232,350
	5,229,416	1,161,993	1,268,916	(106,923)	-	(1,000,000)	4,122,493
TOTAL	29,560,854	20,357,555	19,949,209	408,346	4,339,647	-	25,629,553

PROPOSED FUND TRANSFERS 16/17

(FROM) / TO	GEN FUND UNRESERVED		GEN FUND FISCAL POLICY RESERVE		MEASURE R		PROP C		CAPITAL IMPROVEMENT		EQUIPMENT REPLACEMENT		SPECIAL PROJECTS (AOMD)		Purpose
GENERAL FUND															
UNRESERVED	513,832	(513,832)													To maintain 50% reserve level
UNRESERVED	(500,000)														To fund future capital projects
FISCAL POLICY RESERVE															
FIRE TAX FUND															
FIRE PARCEL TAX															
SPECIAL REVENUE FUNDS															
GAS TAX															
DRUG INTERVENTION															
POLICE GRANTS (SLESF)															
SPECIAL PROJECTS															To fund road repairs & street projects
CORRECTIONS															
TRANSIT TAX FUNDS															
TRANSIT PROP A															
MEASURE R															
TRANSIT PROP C															To apply to road reconstruction
CAPITAL FUNDS															To update pavement management system
CAPITAL IMPROVEMENT															
STABLE															
SEWER															
INTERNAL SERVICE FUNDS															
EQUIP REPLACEMENT	128,800														To fund one time items (comp study, resident survey) and capital beautification projects (Lunada Bay, Malaga Cove)
INSURANCE															
TOTAL	142,632	(513,832)													
TOTAL TRANSFERS OUT															(2,491,664)
TOTAL TRANSFERS IN															2,491,664

EXPENDITURES BY PROGRAM

PROGRAM	ACTUAL 2014/15	BUDGET 2015/16	PROJECTED 2015/16	PROPOSED 2016/17	PROPOSED 2017/18
CITY MANAGER	667,932	637,781	593,407	722,430	685,555
CITY ATTORNEY	199,672	227,000	238,200	222,000	222,000
CITY CLERK	158,706	192,114	178,257	258,497	228,483
NON-DEPARTMENTAL	121,849	226,190	116,505	147,627	149,137
ADMINISTRATION	1,148,158	1,283,085	1,126,369	1,350,553	1,285,175
FINANCE	639,947	778,731	676,069	660,464	693,277
TREASURER	37,301	45,132	43,424	43,243	44,186
FINANCE	677,247	823,863	719,493	703,706	737,463
POLICE SERVICES	6,310,410	6,726,939	6,624,759	7,124,549	7,372,403
POLICE	6,310,410	6,726,939	6,624,759	7,124,549	7,372,403
BUILDING	568,674	701,837	610,068	753,466	763,529
PLANNING	456,125	426,447	507,906	413,026	428,523
PARKLANDS	1,189,909	1,293,111	1,211,477	1,345,655	1,380,118
PLANNING & BUILDING	2,214,708	2,421,395	2,329,452	2,512,146	2,572,170
CITY PROPERTIES	280,275	270,360	280,753	253,675	234,492
PUBLIC WORKS	367,586	640,955	665,105	959,765	984,197
STREETS	154,482	197,060	131,061	128,381	125,582
PUBLIC WORKS	802,343	1,108,375	1,076,919	1,341,821	1,344,271
TOTAL GENERAL FUND	11,152,866	12,363,657	11,876,992	13,032,776	13,311,482
FIRE SERVICES	4,421,786	4,537,822	4,418,973	4,703,818	4,826,030
FIRE	4,421,786	4,537,822	4,418,973	4,703,818	4,826,030
STREETS	315,836	346,756	320,767	356,957	364,908
GAS TAX FUND	315,836	346,756	320,767	356,957	364,908
PARKLANDS	7,894	11,550	1,401	-	-
PUBLIC WORKS	5,269	7,500	7,500	8,000	8,160
SPECIAL PROJECTS	13,164	19,050	8,901	8,000	8,160
POLICE SERVICES	69,468	48,505	114,455	100,000	-

EXPENDITURES BY PROGRAM

PROGRAM	ACTUAL 2014/15	BUDGET 2015/16	PROJECTED 2015/16	PROPOSED 2016/17	PROPOSED 2017/18
POLICE GRANTS (SLES) FUND	69,468	48,505	114,455	100,000	-
POLICE SERVICES	1,721	4,700	4,700	4,700	4,700
CORRECTIONS FUND	1,721	4,700	4,700	4,700	4,700
NON-DEPARTMENTAL	5,309	5,310	5,309	5,310	5,310
PROP A EXCHANGE	200,000	200,000	200,000	251,565	256,596
PROP A	205,309	205,310	205,309	256,875	261,906
PROP C TRANSIT	196,843	200,940	209,940	208,667	208,667
PROP C	196,843	200,940	209,940	208,667	208,667
TOTAL SPECIAL REVENUE FUNDS	5,224,127	5,363,083	5,283,044	5,639,017	5,674,371
CAPITAL IMPROVEMENTS	2,176,844	4,138,994	2,032,657	3,718,577	1,742,600
CAPITAL IMPROVEMENTS FUND	2,176,844	4,138,994	2,032,657	3,718,577	1,742,600
STABLE IMPROVEMENTS	-	35,000	-	36,000	-
STABLE FUND	-	35,000	-	36,000	-
EQUIPMENT	285,268	226,300	159,157	488,498	327,200
EQUIP REPLACEMENT FUND	285,268	226,300	159,157	488,498	327,200
TOTAL CAPITAL FUNDS	2,462,112	4,400,294	2,191,814	4,243,075	2,069,800
SEWER IMPROVEMENTS	219,931	2,404,881	1,656,522	593,570	191,400
SEWER FUND	219,931	2,404,881	1,656,522	593,570	191,400
CITY INSURANCE	295,575	561,758	561,758	780,418	819,315
INSURANCE FUND	295,575	561,758	561,758	780,418	819,315
TOTAL CAPITAL FUNDS	515,506	2,966,639	2,218,280	1,373,988	1,010,715
TOTAL	19,354,612	25,093,672	21,570,131	24,288,856	22,066,368
Less Capital Expenditures				(4,089,647)	(2,576,500)
Operational Expenditures				20,199,209	19,489,868

ADOPTED STAFF POSITIONS

Function	2013/14	2014/15	2015/16	2016/17	2017/18
City Manager					
City Manager	1.000	1.000	1.000	1.000	1.000
Asst. to the City Manager	1.000	1.000	0.000	0.000	0.000
City Clerk/ Exec Asst. to CM		0.500	0.500	0.500	0.500
Deputy City Clerk/ Exec Asst.	0.500				
Admin Analyst	0.500	0.500	1.000	2.000	2.000
Receptionist		0.563	0.563	0.000	0.000
Senior Receptionist		0.563	0.563	0.000	0.000
	3.000	4.125	3.625	3.500	3.500
Finance & Treasury					
Finance Director	1.000	1.000	1.000	1.000	1.000
Administrative Analyst - HR	0.000	0.000	1.000	0.000	0.000
Financial Services Manager	1.000	1.000	1.000	1.000	1.000
Financial Services Technician	2.000	2.000	2.000	2.000	2.000
	4.000	4.000	5.000	4.000	4.000
City Clerk					
City Clerk/ Exec Asst. to CM		0.500	0.500	0.500	0.500
Deputy City Clerk/ Exec Asst.	0.500				
Office Specialist	0.500	0.563	0.563	0.560	0.560
Receptionist	0.563			0.563	0.563
Senior Receptionist	0.563			0.563	0.563
	2.125	1.063	1.063	2.186	2.186
POLICE					
Police Chief	1.000	1.000	1.000	1.000	1.000
Police Captain	2.000	2.000	2.000	2.000	2.000
Exec. Asst./Custodian of Records	1.000	1.000	1.000	1.000	1.000
Police Officer	13.000	13.000	13.000	13.000	13.000
Senior Police Officer	3.000	3.000	3.000	3.000	3.000
Police Sergeant	6.000	6.000	6.000	6.000	6.000
Services Officer	9.000	9.000	9.000	9.000	9.000
Lead Services Officer	1.000	1.000	1.000	1.000	1.000
Community Relations Officer	1.000	1.000	1.000	1.000	1.000
Traffic Control Officer	1.000	1.000	1.000	1.000	1.000

ADOPTED STAFF POSITIONS

Data Entry Clerk	0.500	0.300	0.300	0.300	0.300	0.300
Police Intern *	1.000	1.000	1.500	2.000	2.000	2.000
PVE Cares Coordinator	0.300	0.300	0.300	0.600	0.600	0.600
	39.800	39.600	40.100	40.900	40.900	40.900
Planning & Building						
Planning & Building Director	1.000	1.000	1.000	1.000	1.000	1.000
Planner *		1.000	1.000	1.000	1.000	1.000
Code Enforcement Officer	0.000	0.000	1.000	1.000	1.000	1.000
Permit Technician	1.500	1.500	2.000	1.000	1.000	1.000
Admin Analyst/Code Enf.	0.500	0.500	0.000	0.000	0.000	0.000
Maintenance Foreman	1.000	1.000	1.000	0.500	0.500	0.500
Equipment Mechanic	0.500	0.500	0.500	0.250	0.250	0.250
Maintenance Worker	4.000	4.000	4.000	2.000	2.000	2.000
Forester	0.000	0.000	1.000	1.000	1.000	1.000
	8.500	9.500	11.500	7.750	7.750	7.750
Public Works						
City Engineer			1.000	1.000	1.000	1.000
Permit Technician			1.000	1.000	1.000	1.000
Maintenance Foreman			0.500	0.500	0.500	0.500
Equipment Mechanic			0.250	0.250	0.250	0.250
Maintenance Worker			2.000	2.000	2.000	2.000
	0.000	0.000	0.000	4.750	4.750	4.750
Planning, Bldg & Public Works						
	0.000	0.000	0.000	0.000	0.000	4.750
Citywide						
Captain	3.000	3.000	3.000	3.000	3.000	3.000
Engineer	3.000	3.000	3.000	3.000	3.000	3.000
Paramedics/FireFighters	9.000	9.000	9.000	9.000	9.000	9.000
Contract Fire (3 Shifts 24/7)	15	15	15	15	15	15

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF PALOS VERDES ESTATES)

I, Vickie Kroneberger, City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R16-20** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 28th day of June, 2016, by the following vote:

AYES: COUNCILMEMBERS: King, Vandever, Goodhart, Rea, Peterson

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

RECUSED: COUNCILMEMBER: None



Vickie Kroneberger, City Clerk