

RESOLUTION R16-02

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA  
ADOPTING AN ENVIRONMENTALLY PREFERABLE PURCHASING AND PRACTICES  
(EPPP) POLICY

WHEREAS, the City desires to apply for grants from the California Department of Resources Recycling and Recovery (CalRecycle) to assist public and private entities in the safe and effective management of the waste stream; and

WHEREAS, CalRecycle requires entities applying for grants to adopt an Environmentally Preferable Purchasing and Practices (EPPP) Policy, which provides that all City departments shall, whenever possible, use recycled products and recycled materials to meet their needs; and

WHEREAS, this policy is enacted to demonstrate compliance with the Waste Management Reduction Act and foster market development for recycled products.

NOW THEREFORE, the City Council of the City of Palos Verdes Estates DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council hereby adopts an Environmentally Preferable Purchasing and Practices (EPPP) Policy attached hereto and incorporated by reference, as the official City policy relating to use of recycled products and recycled materials to meet City needs.

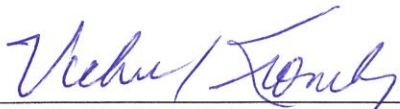
Section 2. The City Clerk shall certify to the passage and adoption of Resolution R16-02.

PASSED, APPROVED AND ADOPTED on this 13th day of January, 2016.



JAMES F. GOODHART, MAYOR

ATTEST:



VICKIE KRONEBERGER, CITY CLERK

APPROVED AS TO FORM:



CHRISTI HUGIN, CITY ATTORNEY

## **Environmentally Preferable Purchasing and Practices (EPPP) Policy**

### **Purpose**

To provide procurement guidelines whereby all departments shall, whenever possible, use recycled products and recycled materials to meet their needs. This policy is enacted to demonstrate compliance with the Waste Management Reduction Act and foster market development for recycled products.

### **Definitions**

**Recycled material:** Waste material and by-products that have been recovered or diverted from the solid waste stream and that can be utilized in place of raw or virgin material in the of a product. Recycled materials may consist of material derived from post-consumer waste, manufacturing waste, industrial scrap, agricultural waste and other items, all of which can be used in the manufacture of new products.

**Post-consumer recycled materials:** A finished material or product that has served its intended use and would normally be disposed of as solid waste. Examples of post-consumer recovered materials include, but are not limited to: old newspaper, office paper, yard waste, steel, glass, aluminum cans, plastic bottles, oil, asphalt, concrete and tires.

**Practicable:** Sufficient in performance and available at a reasonable price within a reasonable time period.

**Pre-Consumer:** Materials or by products generated after manufacturing of a product is completed, but before the product reaches the end use consumer. Examples of pre-consumer recovered materials include, but are not limited to; obsolete inventories of finished goods, -rejected unused stock and paper wastes generated during printing, cutting and other converting operations.

### **General Policies**

- A. All City departments shall use recycled products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled materials.
- B. All departments may, at their option and with purchasing concurrence, require procurement of designated recycled products or recycled products above the levels required by this policy.
- C. The City shall require its contractors and consultants to use and specify recycled products and recycled products in fulfilling contractual obligations whenever practicable.
- D. The City shall promote the use of recycled products and recycled products by publicizing its procurement policy whenever practicable.

### **Responsibilities of Finance Director**

The Finance Director shall coordinate the implementation of this policy. He/She will establish a list of recycled products that shall be purchased by all City departments whenever practicable and will develop the mechanism for maintenance, additions and deletions to the list of recycled products available for procurement. Maintenance of the list will include addition of new products containing recycled material

as they become available and make available to departments specifications on the new product along with a list of suggested uses.

The Finance Director will also work with all departments to establish minimum recycled content standards for designated recycled products to maximize recycled product availability, recycled content and competition. To the extent such information is known, City staff shall identify to the Finance Director products available with recycled content and vendors from whom such products are available. The Finance Director will also be responsible for information and dissemination of that information to all departments and for all annual review.

#### **Responsibilities of All Other City Departments**

- A. Each department shall purchase recycled products and recycled products whenever practicable.
- B. Evaluate recycled products on the established list.

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS:  
CITY OF PALOS VERDES ESTATES )

I, Vickie Kroneberger, City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R16-02** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 13th day of January, 2016, by the following vote:

AYES: COUNCILMEMBERS: Goodhart, King, Peterson, Rea, Vandever

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

RECUSED: COUNCILMEMBER: None

  
Vickie Kroneberger, City Clerk