

RESOLUTION R15-23

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES
ESTATES, CALIFORNIA, ADOPTING THE ANNUAL BUDGET
FOR FISCAL YEAR 2015-2016 AND FIXING THE LIMITATION OF
EXPENDITURES FOR THE SEVERAL PURPOSES,
FUNCTIONS, FUNDS AND ACTIVITIES**

THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA DOES
RESOLVE AS FOLLOWS:

Section 1. Year two of the biennial budget of expenditures duly submitted and considered, is hereby approved, adopted and fixed as the annual budget of the City of Palos Verdes Estates for the fiscal year commencing July 1, 2015 and ending June 30, 2016 and in the amount, and for the purposes, functions, funds, transfers and activities set forth in Exhibits A, B, C and E, copies of which shall be permanently attached to this resolution.

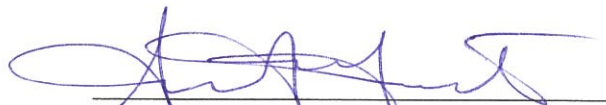
Section 2. The fund appropriations herein set forth shall constitute the maximum expenditures authorized for those funds. The City Manager is hereby authorized to make budgetary revisions between budget categories and departments within fund level appropriations if such a revision is necessary and proper. Council is to be updated of such revisions within the fiscal-year budget update and reporting process.

Section 3. The City Manager may transfer an amount not to exceed \$10,000 between budget categories and departments within fund level appropriations. Council is to be updated of such revisions within the fiscal-year budget update and reporting reporting process.

Section 4. The City Manager does hereby submit the number and classifications of employees in the respective functions, departments, and/or activities for the fiscal year 2015-2016 budget as set forth in Exhibit D.

Section 5. The City Clerk shall certify to the passage and adoption of Resolution R15-23.

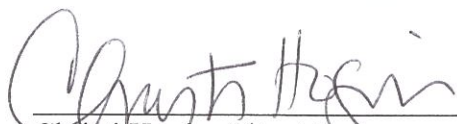
PASSED, APPROVED AND ADOPTED on this 23rd day of June, 2015.


James Goodhart, Mayor

ATTEST:


Vickie Kroneberger, City Clerk

APPROVED AS TO FORM:


Christi Hogin, City Attorney

FUND BALANCES 15/16

FUND	JUNE 30, 2015	REVENUE	OPERATIONS	REV/EXP	CAPITAL	TRANSFERS	JUNE 30, 2016
GENERAL FUND							
UNRESERVED	1,966,937	12,508,000	11,835,457	672,543		(1,854,153)	785,327
FISCAL POLICY RESERVE	8,365,768					696,153	9,061,921
PERS PENSION PREPAID	350,000		350,000	(350,000)		385,000	385,000
	10,682,705	12,508,000	12,185,457	322,543	-	(773,000)	10,232,248
FIRE TAX FUND							
FIRE PARCEL TAX	590,775	4,533,530	4,537,822	(4,292)		-	586,483
	590,775	4,533,530	4,537,822	(4,292)	-	-	586,483
SPECIAL REVENUE FUNDS							
GAS TAX	251,160	362,000	346,756	15,244		(50,000)	216,404
DRUG INTERVENTION	81,942	500	-	500		-	82,442
POLICE GRANTS (SLESF)	55,345	100,500	11,550	88,950		-	144,295
SPECIAL PROJECTS	847,700	112,000	-	112,000		-	959,700
CORRECTIONS	6,921	6,000	4,700	1,300		-	8,221
	1,243,068	581,000	363,006	217,994	-	(50,000)	1,411,062
TRANSIT TAX FUNDS							
TRANSIT PROP A	546,798	210,600	205,310	5,290			552,088
MEASURE R	116,565	130,100	-	130,100		(128,000)	118,665
TRANSIT PROP C	145,304	174,200	200,940	(26,740)			118,564
	808,667	514,900	406,250	108,650	-	(128,000)	789,317
CAPITAL FUNDS							
CAPITAL IMPROVEMENT	5,170,180	37,500	-	37,500	1,791,500	678,000	4,094,180
STABLE	188,825	31,600	35,000	(3,400)		-	185,425
SEWER	3,160,689	30,000	20,000	10,000	325,000	-	2,845,689
	8,519,694	99,100	55,000	44,100	2,116,500	678,000	7,125,294
SHARED SERVICE FUNDS							
EQUIP REPLACEMENT	2,903,606	435,400	226,300	209,100		-	3,112,706
INSURANCE	1,093,419	405,000	405,000	-		273,000	1,366,419
	3,997,025	840,400	631,300	209,100	-	273,000	4,479,125
TOTAL	25,841,934	19,076,930	18,178,835	898,095	2,116,500	-	24,623,529

ESTIMATED FUND TRANSFERS 15/16

(FROM) / TO	GEN FUND UNRESERVED	GEN FUND FISCAL POLICY RESERVE	PER PREPAYMENT	GAS TAX	MEASURE R	CAPITAL IMPROVEMENT	INSURANCE FUND	Purpose	
GENERAL FUND									
UNRESERVED	(696,153)	696,153						To maintain 50% reserve levels	
UNRESERVED	(500,000)				500,000			To fund future Capital Projects	
UNRESERVED	(385,000)	385,000						To Fund Pers Prepayments	
UNRESERVED	(273,000)					273,000		To Fund Insurance Retro Fees	
FIRE TAX FUND									
FIRE PARCEL TAX									
SPECIAL REVENUE FUNDS									
GAS TAX			(50,000)		50,000			To apply to road resurfacing	
DRUG INTERVENTION									
POLICE GRANTS (SLESF)									
SPECIAL PROJECTS									
CORRECTIONS									
TRANSIT TAX FUNDS									
TRANSIT PROP A									
MEASURE R				(128,000)	128,000			To apply to road reconstruction	
TRANSIT PROP C									
CAPITAL FUNDS									
CAPITAL IMPROVEMENT									
STABLE									
SEWER									
SHARED SERVICES									
EQUIP REPLACEMENT									
INSURANCE									
TOTAL	(1,854,153)	696,153	385,000	(50,000)	(128,000)	678,000	273,000		
TOTAL TRANSFERS OUT								(2,032,153)	
TOTAL TRANSFERS IN								2,032,153	

Update Since
4/28/2015

EXPENDITURES BY PROGRAM

PROGRAM	ACTUAL 2013/14	ADOPTED 2014/15	PROJECTED 2014/15	PLANNED 2015/16	UPDATED 2015/16
GENERAL FUND					
CITY MANAGER	576,286	617,105	622,510	651,290	604,281
CITY ATTORNEY	211,891	181,300	238,200	156,300	177,000
CITY CLERK	179,463	192,050	141,894	158,340	162,114
NON-DEPARTMENTAL	145,917	151,219	105,712	140,189	169,690
ADMINISTRATION	1,113,557	1,141,674	1,108,316	1,106,119	1,113,085
FINANCE	477,788	573,624	533,896	601,334	763,031
TREASURER	35,561	37,845	34,990	38,065	45,132
FINANCE	513,349	611,469	568,886	639,399	808,163
POLICE SERVICES	5,921,773	6,418,685	6,164,799	6,634,245	6,726,939
POLICE	5,921,773	6,418,685	6,164,799	6,634,245	6,726,939
BUILDING	478,480	625,180	549,642	620,730	701,837
PLANNING	448,215	435,270	448,701	426,300	426,447
CITY PROPERTIES	221,254	271,905	274,005	273,055	270,360
PUBLIC WORKS	364,723	426,995	345,615	427,755	648,455
STREETS	135,786	181,485	170,015	200,060	197,060
PARKLANDS	1,141,516	1,172,790	1,103,156	1,235,945	1,293,111
PLANNING, BLDG & PUBLIC WKS	2,789,974	3,113,625	2,891,134	3,183,845	3,537,270
	10,338,653	11,285,453	10,733,135	11,563,608	12,185,457
SPECIAL REVENUE FUNDS					
FIRE SERVICES	4,260,341	4,458,230	4,418,973	4,591,830	4,537,822
FIRE	4,260,341	4,458,230	4,418,973	4,591,830	4,537,822
STREETS	288,878	332,225	315,558	340,485	346,756
GAS TAX FUND	288,878	332,225	315,558	340,485	346,756
PARKLANDS	8,084	11,550	10,000	11,550	11,550
PUBLIC WORKS	55,680	-	-	-	-
SPECIAL PROJECTS	63,764	11,550	10,000	11,550	11,550
POLICE SERVICES	108,450	75,910	75,910	-	-
POLICE GRANTS (SLES) FUND	108,450	75,910	75,910	-	-
POLICE SERVICES	4,802	4,700	4,700	4,700	4,700
CORRECTIONS FUND	4,802	4,700	4,700	4,700	4,700
NON-DEPARTMENTAL	5,309	5,310	5,310	5,310	5,310
PROP A EXCHANGE	200,000	200,000	200,000	200,000	200,000
PROP A	205,309	205,310	205,310	205,310	205,310
PROP C TRANSIT	189,578	197,000	197,000	200,940	200,940

C

EXPENDITURES BY PROGRAM

PROGRAM	ACTUAL 2013/14	ADOPTED 2014/15	PROJECTED 2014/15	PLANNED 2015/16	UPDATED 2015/16
PROP C	189,578	197,000	197,000	200,940	200,940
	5,121,122	5,284,925	5,227,451	5,354,815	5,307,078
CAPITAL FUNDS					
CAPITAL IMPROVEMENTS	1,472,273	3,554,000	4,089,674	1,941,500	1,791,500
CAPITAL IMPROVEMENTS FUND	1,472,273	3,554,000	4,089,674	1,941,500	1,791,500
STABLE IMPROVEMENTS	-	36,000	1,000	-	35,000
STABLE FUND	-	36,000	1,000	-	35,000
SEWER IMPROVEMENTS	144,261	370,000	245,000	345,000	345,000
SEWER FUND	144,261	370,000	245,000	345,000	345,000
	1,616,534	3,960,000	4,335,674	2,286,500	2,171,500
SHARED SERVICES FUNDS					
EQUIPMENT	353,086	430,000	280,000	140,000	226,300
EQUIP REPLACEMENT FUND	353,086	430,000	280,000	140,000	226,300
CITY INSURANCE	738,975	142,920	639,950	267,000	405,000
INSURANCE FUND	738,975	142,920	639,950	267,000	405,000
	1,092,061	572,920	919,950	407,000	631,300
TOTAL	18,168,370	21,103,298	21,216,210	19,611,923	20,295,335
Less Capital Expenditures	(3,789,000)				
Operational Expenditures	17,314,298		21,216,210	19,611,923	20,295,335

Equip Carryovers	
Cash Regsiter	15,000
Updated Phone System	40,000
Server Room Clean Up	15,000
New Network Switches	6,500
Employee Huan Resources Web Portal	8,800
Capital Asset Plan - PV Stables	1,000
	86,300

ADOPTED STAFF POSITIONS

Function	2011/12	2012/13	2013/14	2014/15	2015/16
City Manager					
City Manager	1.000	1.000	1.000	1.000	1.000
Asst. to the City Manager	1.000	1.000	1.000	1.000	0.000
City Clerk/ Exec Asst. to CM				0.500	0.500
Deputy City Clerk/ Exec Asst.	1.000	0.500	0.500		1.000
Admin Analyst/Code Enf.	0.500	0.500	0.500	0.563	0.563
Receptionist				0.563	0.563
Senior Receptionist					
	3.500	3.000	3.000	4.125	3.625
Finance & Technology					
Finance Director			1.000	1.000	1.000
Financial Services Manager	1.000	1.000	1.000	1.000	1.000
Administrative Analyst - HR	0.000	0.000	0.000	0.000	1.000
Financial Services Technician	2.000	2.000	2.000	2.000	2.000
	3.000	3.000	4.000	4.000	5.000
City Clerk					
City Clerk/ Exec Asst. to CM				0.500	0.500
Deputy City Clerk/ Exec Asst.					
Office Specialist	0.500	0.500	0.500		
Receptionist	0.563	0.563	0.563	0.563	0.563
Senior Receptionist	0.563	0.563	0.563		
	1.625	2.125	2.125	1.063	1.063
POLICE					
Police Chief	1.000	1.000	1.000	1.000	1.000
Police Captain	2.000	2.000	2.000	2.000	2.000
Exec. Asst./Custodian of Records	1.000	1.000	1.000	1.000	1.000
Police Officer	13.000	13.000	13.000	13.000	13.000
Senior Police Officer	3.000	3.000	3.000	3.000	3.000

ADOPTED STAFF POSITIONS

Police Sergeant	6.000	6.000	6.000	6.000	6.000
Services Officer	9.000	9.000	9.000	9.000	9.000
Lead Services Officer	1.000	1.000	1.000	1.000	1.000
Community Relations Officer	1.000	1.000	1.000	1.000	1.000
Traffic Control Officer	1.000	1.000	1.000	1.000	1.000
Data Entry Clerk	0.500	0.500	0.500	0.500	0.300
Police Intern *	1.000	1.000	1.000	1.000	1.500
PVE Cares Coordinator		0.300	0.300	0.300	0.300
	39.500	39.500	39.800	39.600	40.100
Planning, Bldg & Public Works					
Planning & Building Director		1.000		1.000	1.000
Planner *					1.000
Permit Technician	1.500	1.500	1.500	1.500	2.000
Code Enforcement Officer	0.000	0.000	0.000	0.000	1.000
Admin Analyst/Code Enf.	0.500	0.500	0.500	0.500	0.000
Forester	0.000	0.000	0.000	0.000	1.000
Maintenance Foreman	1.000	1.000	1.000	1.000	1.000
Equipment Mechanic	0.500	0.500	0.500	0.500	0.500
Maintenance Worker	4.000	4.000	4.000	4.000	4.000
	7.500	7.500	8.500	9.500	11.500
Citywide					
Captain	3.000	3.000	3.000	3.000	3.000
Engineer	3.000	3.000	3.000	3.000	3.000
Paramedics/FireFighters	9.000	9.000	9.000	9.000	9.000
	15.000	15.000	15.000	15.000	15.000
Contract Fire (3 Shifts 24/7)					
					15.000
					15.000
					61.288

* Includes positions proposed as part of the FY 14-16 budget (1 in-house Planner and additional part time police intern)

Active, Adopted & Planned Capital Projects

PROJECTS		PROJECT NUMBER	TYPE	FUNDING	ADJUSTED 2014/15	YTD 2014/15	ESTIMATED BALANCE	ESTIMATED CARRYOVER	ADOPTED 2014/15	UPDATED 2015/16
STREETS & ROADWAYS										
	Street Construction Maintenance	30-80800	Annual	CIP/Meas R	922,400	852,000	70,400		750,000	500,000
	Slurry Seal	30-80050	Annual	CIP/Gas Tax	350,000	422,161	(72,161)		250,000	430,000
	Curb & Gutter	30-81300	Annual	CIP	122,247	75,114	47,133		75,000	75,000
	Cross Gutter	30-80103	Annual	CIP	10,000	1,392	8,608		10,000	10,000
PUBLIC SAFETY										
	Traffic Calming Projects	30-80047	Annual	CIP	25,000	24,815	185		25,000	25,000
	City Hall Security Projects	30-80849	One Time	CIP	119,300	12,080	107,220	107,220	55,000	55,000
	Citywide Guardrail Improvements (contingent on grant award)	30-81310	One Time	HSIP Grant *	38,000	-	38,000	38,000	38,000	38,000
	Reflective Roadway Regulatory Signs (FHWA Required by 2015)	30-81315	Ongoing	CIP	35,000	5,295	29,705	29,705	35,000	115,000
FACILITY IMPROVEMENTS										
	Malaga Cove Beautification	30-80815	Active	CIP	7,200	830	6,370	6,370		
	City Hall Seismic Retrofitting	30-80851	Active	CIP	809,625	2,830	806,795	806,795	800,000	-
	City Hall ADA, Furniture, Electrical, Wiring	30-80855	Active	CIP	200,000	-	200,000	200,000	200,000	-
	PV Stables Manure Loading Platform (post asset study)	50-80886	One Time	STABLES	35,000	-	35,000	35,000	35,000	-
	Green Waste Storage Area - Paseo Del Campo	30-80857	One Time	CIP	15,000	-	15,000	15,000	15,000	-
INFRASTRUCTURE										
	Repair Storm Drains	30-80100	Annual	CIP	11,000	1,737	9,263	9,263	11,000	11,500
	Force Main Sewer Project (62)	62-87000	Active	SEWER	1,756,627	2,070	1,754,557	1,754,557		
	Citywide Sewer Repairs		Active	CIP	-	-	-	-		175,000
	Catch Basin Replacements	30-80102	Active	CIP	162,418	118,400	44,018	44,018		
	Via Del Monte Monitoring	30-80107	One Time	CIP	20,000	-	20,000	20,000	20,000	250,000
	Via Coronel / Via Zurria Upgrades	62-80155	One Time	SEWER	200,000	870	199,130	199,130	200,000	150,000
COMMUNITY ENHANCEMENT & BEAUTIFICATION										
	Paseo Del Sol Turnout	30-81105	Active	CIP	74,904	17,190	57,714	57,714		
	Bluff Cove Property Deconstruction	30-80876	One Time	CIP	1,150,000	57,310	1,092,690	1,092,690	1,000,000	250,000
	Plaza Enhancements (contingent upon grant awards)	30-80123	One Time	HSIP Grant *	100,000	-	100,000	100,000	100,000	
	Enhanced Weed Abatement & Fire Safety	30-81495	One Time	CIP	125,000	-	125,000	125,000	125,000	125,000
	Citywide Irrigation Upgrades	30-81497	Annual	CIP	25,000	-	25,000	25,000	25,000	
	PVDW/Via Corta - engineering & design (contingent on grant)	30-80046	One Time	CALTRANS *	20,000	-	20,000	20,000	20,000	
	TOTAL				6,420,226	1,680,599	4,739,627	4,685,462	3,789,000	2,116,500
	CIP				4,270,599	1,677,659	2,592,940	2,538,775	3,396,000	1,791,500
	GRANTS				158,000	-	158,000	158,000	158,000	-
	STABLES				35,000	-	35,000	35,000	35,000	-
	SEWER				1,956,627	2,940	1,953,687	1,953,687	200,000	325,000
	TOTAL				6,420,226	1,680,599	4,739,627	4,685,462	3,789,000	2,116,500

