

**RESOLUTION NO. R24-40**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES  
ESTATES, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO RELEASE  
WARRANTS DURING THE MONTH OF AUGUST 2024**

WHEREAS, Section 2.04.010 of the Palos Verdes Municipal Code provides that "...no regular meeting [of the City Council] will be held in the month of August..."; and,

WHEREAS, during this time, the City continues to have expenses become due and payable which requires the preparation and issuance of warrants to pay such expenses in a timely manner; and,

WHEREAS, in accordance with Government Code Section 37208, the City has a long standing past practice of issuing warrants during times of City Council recess; and,

WHEREAS, the City Council wishes to provide additional public notice and transparency of the process used for preparation and release of warrants during this time when regular meetings of the City Council are not held.

NOW, THEREFORE, the City Council of the City of Palos Verdes Estates, California does hereby RESOLVE, DETERMINE, and ORDER:

**Section 1:** Individual warrants and warrant registers shall be prepared in the same manner as if the City Council regular meetings were occurring on Tuesday August 13, 2024 and August 20, 2024 including the posting of warrant registers to the City's website so that members of the public have easy access to the same information available as if the City Council were holding a regular meeting; and,


**Section 2:** Individual warrants and associated warrant registers shall be prepared in accordance with all applicable budget review and warrant signature requirements, including the requirement the warrants bear the signature of the City Treasurer; and,

**Section 3:** Warrant registers prepared during this period shall be presented to the City Council as part of the agenda prepared for the first regular meeting of September for ratification.

**Section 4:** The City Manager is hereby authorized to release for payment warrants prepared in accordance with the process outlined in herein. Such authorization shall be in writing and be attested to by the City Clerk.

**Section 5:** The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED this 23rd day of July, 2024.

  
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DAWN MURDOCK, Mayor

