

RESOLUTION R23-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-24, MAKING APPROPRIATIONS FROM THE VARIOUS FUNDS OF THE CITY AND FOR EXPENSES IN THE VARIOUS DEPARTMENTS OF THE CITY FIXING THE LIMITATION OF EXPENDITURES FOR THE SEVERAL PURPOSES, FUNCTIONS, FUNDS AND ACTIVITIES

WHEREAS, in compliance with Section 2.08.050(B)(8) of the Palos Verdes Estates Municipal Code, the City Manager presented the City Manager's Proposed Budget for Fiscal Year 2023-24 to the City Council and the PVE Community at Special Meetings of the City Council held on April 25, 2023, May 9, 2023, May 23, 2023 and June 19, 2023.

WHEREAS, during these duly noticed and held Special Meetings, public comment on the Proposed Budget was received and considered by the City Council; and,

WHEREAS, during consideration of the Proposed Budget, the City Council determined to make certain changes to the Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Palos Verdes Estates, California, does hereby DETERMINE AND ORDER:

Section 1. The annual budget of expenditures duly submitted and considered, is hereby approved, adopted and fixed as the City Council Adopted Budget of the City of Palos Verdes Estates for Fiscal Year 2023-24 which shall commence on July 1, 2023 and conclude on June 30, 2024 and in the amount, and for the purposes, functions, funds and activities set forth in Exhibits A (Expenditures), B (Revenues), C (General fund estimated Fiscal Year 2023-24 balances), D (Revenue and Appropriations-Other Funds), E (Fiscal Year 2023-24 Annual Position Salary Plan), F (June 14, 2023, E-Mail to Interim City Manager re: use of ARPA Funds) which Exhibits are incorporated herein by this reference and made a part hereof; and,

Section 2. The fund appropriations set forth in Exhibit A shall constitute the maximum expenditures authorized for those funds; the City Manager is hereby authorized to make budgetary revisions between budget categories and departments within fund level appropriations as she may deem necessary and proper provided the City Manager reports such budgetary revisions to the City Council as part of the periodic financial reporting process; and,

Section 3. The City Manager is hereby authorized to transfer an amount not to exceed \$10,000 per transfer between budget categories and departments within fund level appropriation as she may deem necessary and proper provided the City Manager reports such budget transfers to the City Council as part of the periodic financial reporting process; and,

Section 4. Notwithstanding Section 3 hereof, the City Manager and the City Financial Services Director are hereby authorized to make budgetary revisions and associated budget transfers related to Capital Improvement Projects as they may deem necessary and proper to allow for

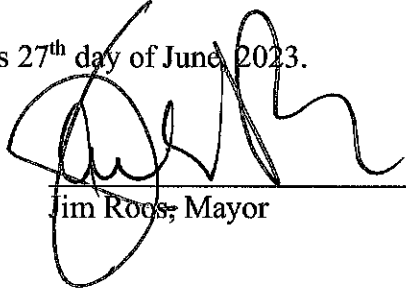
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appropriations to be transferred to appropriate project categories as such projects progress through different project phases subject to the limitation of the appropriations for each project as approved by the City Council.

Section 5. The Annual Salary Plan for Fiscal Year 2023-24, as set forth in Exhibit E, which Exhibit is incorporated herein by this reference and made a part hereof, is hereby approved; and,

Section 6. The Interim City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED on this 27th day of June, 2023.



Jim Roos, Mayor

ATTEST:


Carol Cowley, Interim City Clerk


APPROVED AS TO FORM:


Trevor Rusin, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF PALOS VERDES ESTATES)

I, Carol Cowley, Interim City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R23-20** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 27th day of June, 2023, by the following vote:

- AYES: COUNCILMEMBERS: Lozzi, Kemps, Murdock, Roos
- NOES: COUNCILMEMBERS: None
- ABSENT: COUNCILMEMBERS: McGowan
- ABSTAIN: COUNCILMEMBER: None



Carol Cowley, Interim City Clerk

Appropriations for General Fund

Department	Adjusted Budget	Carry Over Budget
City Council	1,103,839	283,839
City Attorney	237,000	237,000
City Manager	709,577	709,577
City Support Services	1,772,672	1,772,672
Community Development	1,813,810	1,713,810
Police	7,796,517	7,546,517
Fire	6,325,000	7,305,000
Public Works	3,345,740	3,145,740
Total	23,104,155	22,714,155

Exhibit B

GENERAL FUND ESTIMATED REVENUES
FY23-24

ACCOUNT			CITY ADOPTED
FUND	NUMBER	ACCOUNT TITLE	ESTIMATED REVENUES
General Fund			
01	30100	SECURED PROPERTY TAX	\$ 9,824,800
	30200	UNSECURED PROPERTY TAX	330,700
	30600	PROPERTY TAX PRIOR	(27,500)
	30900	PENALTIES & DELINQUENCIES	38,000
	31100	SALES TAX	268,725
	31300	FRANCHISE TAX WATER	218,725
	31310	FRANCHISE TAX GAS	70,100
	31320	FRANCHISE TAX ELECTRIC	275,000
	31330	FRANCHISE TAX CABLE	245,000
	31400	BUSINESS LICENSE TAX	255,000
	31500	PROPERTY TRANSFER	425,000
	31810	ALS FEES	75,000
	31910	ASSESSMENT	-
	32100	ANIMAL LICENSES	5,000
	32500	FILMING PERMIT	20,000
	33100	VEHICLE CODE FINES	72,000
	33400	COURT FINES PARKING	73,000
	33410	PARKING FINES - CH	28,000
	34100	INTEREST	367,625
	34105	UNREALIZED INV. GAIN/LOSS	-
	34110	UNALLOCATED INTEREST	-
	34300	GOLF COURSE	1,448,500
	34400	TENNIS CLUB	153,250
	34500	BEACH & ATHLETIC CLUB	212,000
	34700	MISCELLANEOUS RENT	65,000
	35210	HOMEOWNERS PTR	34,000
	35300	PSAF (SALES TAX)	200,000
	35316	ERAF/VLF TAX RETURN	1,856,000
	35600	POST REIMBURSEMENT	-
	35630	STATE MANDATED REIMB.	-
	36100	POLICE SERVICES	3,000
	36105	BOOKING FEES	1,000
	36120	FALSE ALARM	1,000
	36121	ADMINISTRATIVE CITATIONS	14,000
	36130	COPY SALES, CERTIFICATION	1,000
	36135	RETURNED CHECK FEES	-
	36146	VEHICLE IMPOUND FEES	13,000
	36150	STREET/PARKS SERVICES	-
	36155	MAILING MATRIX	16,000
	36160	SPECIAL EVENTS	7,500
	37100	CONSTRUCTION PERMITS	582,400
	37101	REISSUED BUILDING PERMIT	2,200
	37110	MISC PUBLIC WORKS PERMITS	247,400
	37111	TREE TOPPING/REMOVAL	10,000
	37210	RESIDENTIAL RESALE REPORT	30,000
	37220	GRADING/FILLING	40,000
	37230	MISCELLANEOUS PLANNING	150,000
	37240	PLAN CHECK	354,500
	37250	NEIGHBORHOOD COMP. REVIEW	310,000
	37260	SITE PLAN REVIEW	11,000
	37270	GEOTECHNICAL	28,000
	37275	COMMUNITY PLANNING FEE	65,000
	38010	MISCELLANEOUS REVENUE	92,625
	38011	EMERG. BACKPACK SALES	-
	38050	PVE CARES	-
	38077	JPIA CONCESSION PROPERTY INSURF	109,125
	38095	REIMB. FROM TREE BANK	-
	39923	TRANS IN - PVE LAW ENFORC	5,100,000
	39930	TRANS IN - CAP PROJ FUND	-
	39932	TRANS IN - ARPA FUND	3,175,000
	39962	TRANS IN - SEWER FUND	-
	39999	OPERATING TRANSFERS IN	-
General Fund Total			26,899,675
General Fund Total without ARPA			\$ 23,724,675.00

**CITY OF PALOS VERDES ESTATES
ESTIMATED GENERAL FUND BALANCE WITH CARRYOVER BUDGET
FISCAL YEAR 2023/2024**

FUND NUMBER	FUND NAME	ESTIMATED FUND BALANCE JUNE 30, 2023	ESTIMATED REVENUES FISCAL YEAR 2024	ESTIMATED EXPENDITURES FISCAL YEAR 2024	ESTIMATED FUND BALANCE JUNE 30, 2024
	UNASSIGNED	10,252,455	23,724,675	(19,539,155)	14,437,975
	COMMITTED (EMERGENCY RESERVE)	8,000,000	-	-	8,000,000
	NONSPENDABLE-PREPAID COSTS	635,287	-	-	635,287
	NONSPENDABLE-INVENTORY-MATERIALS	38,104	-	-	38,104
	RESTRICTED - PUBLIC SAFETY	3,175,000	-	(3,175,000)	-
	ASSIGNED - CAPITAL PROJECTS	3,169,495	-	-	3,169,495
	ASSIGNED - SEWER CAPITAL PROJECTS	1,930,000	-	-	1,930,000
	ASSIGNED - PARKLAND CAPITAL PROJECTS	697,068	-	-	697,068
	ASSIGNED - NONRECURRING EXPENDITURES	636,295	-	-	636,295
	TOTALS:	\$ 28,533,704 \$	23,724,675 \$	(22,714,155) \$	29,544,224

**CITY OF PALOS VERDES ESTATES
OTHER FUNDS BUDGET
FISCAL YEAR 2023/2024**

FUND NUMBER	FUND NAME	ESTIMATED FUND BALANCE JUNE 30, 2023	ESTIMATED REVENUES FISCAL YEAR 2024	APPROPRIATIONS FISCAL YEAR 2024
02	GAS TAX	646,742	299,000	945,742
03	DRUG INTERVENTION FUND	575,890	6,000	581,890
05	SLESF FUND	954,294	171,000	1,125,294
06	SPECIAL PROJECTS FUND	1,011,395	131,360	1,142,755
07	CORRECTIONS FUND	185,653	2,650	188,303
08	RMRA FUND	1,191,200	261,000	1,452,200
14	AQMD FUND	157,610	21,000	178,610
21	MEASURE W	288,640	265,000	553,640
23	PVE LAW ENFORCEMENT-MEASURE E	-	5,060,000	5,060,000
25	MEASURE M	561,240	1,487,000	2,048,240
26	TRANSIT PROP A FUND	312,059	325,800	637,859
27	MEASURE R	647,418	211,600	859,018
28	TRANSIT PROP C FUND	1,060,633	280,500	1,341,133
30	CAPITAL IMPROVEMENT	865,088	425,000	1,290,088
31	PARKLANDS	105,674	-	105,674
60	EQUIPMENT REPLACEMENT	1,441,965	105,000	1,546,965
62	SEWER FUND	1,649,938	-	1,649,938
TOTALS:		\$ 11,655,439	\$ 9,051,910	\$ 20,707,349

**CITY OF PALOS VERDES ESTATES, CALIFORNIA
RESOLUTION R23-XX-EXHIBIT E
ANNUAL POSITION SALARY PLAN
FISCAL YEAR 2023-2024**

Police Officers Association

Position Title	A	B	C	D	E	F	G
Police Sergeant	7691	8202	8699	9158	9624	10106	10607
Police Corporal	6846	7303	7723	8178	8574	9004	
Police Officer	6518	6954	7356	7791	8166	8574	
Police Recruit	5103						
Police Lead Services Officer	4770	5083	5388	5694	5998	6315	6647
Police Services Officer	4334	4620	4902	5182	5458	5738	6045
Police Community Relations Officer	4497	4792	5081	5371	5653	5954	6264

Public Service Employees Association

Position Title	A	B	C	D	E	F	G
Code Enforcement Officer	5597	5878	6174	6482	6804		
Deputy City Clerk	5597	5878	6174	6482	6804		
Finance Analyst	5931	6226	6537	6864	7207	7567	7946
Maintenance Worker	3994	4196	4406	4626	4857	5103	5359
Office Specialist	3494	4370	4590	4817	5060	5312	
Permit Technician	4369	4588	4816	5059	5313	5580	5858
Receptionist	3272	3434	3608	3789	3977		
Senior Clerk Typist	3952	4150	4358	4576	4806		
Senior Receptionist	3685	3875	4067	4270	4485		
Senior Secretary	4565	4794	5033	5284	5550	5828	

Unrepresented Groups & Classification Title

Position Title	Monthly
City Manager	22083

Management & Administration

Position Title	Minimum	Maximum
Community Development Director	10033	13174
Public Works Director	10033	13174
Finance Director	11667	15000

Sworn Police Management

Position Title	Minimum	Maximum
Police Chief	13819	17060
Police Captain	10763	13727

Professional and Supervisory

Position Title	Minimum	Maximum
Assistant to the City Manager	8142	10439
City Clerk	7402	9278
Executive Assistant/Custodian of Records	5993	7630
Financial Services Manager	7207	9039
Human Resources Administrative Analyst	5930	7946
Management Analyst	5930	7946
Maintenance Foreman	5908	7913
City Planner	6965	8904
Planning Manager	7207	9039
Senior Accountant	6883	9010
Urban Forester	7023	9651

Part-Time Classifications

Position Title	Hourly Rate
Election Assistant	15.50
Street & Parks Seasonal Worker	15.50
Police Volunteer Coordinator	15.50
Police Services Aide	15.50