



Banner Request Application

The City seeks to support neighborhood activities that promote a greater sense of community, which contributes to the ambiance of our city. Banner space is available to promote these events in two locations: **Malaga Cove or Lunada Bay.**

All banner requests must abide by the following conditions:

- Submit your request to specialpermits@pvestates.org, 310-378-0383, within 6-8 weeks before you plan to post. As reservations are limited, please submit banner applications as soon as possible.
- Must be picked up from City Hall at the end of the display period.
- Banners may be displayed for up to 2 weeks. All posting dates are based on a first-come/first served basis and are subject to revision.
- Sign size: 3' x 8' –must be reviewed and approved by City.
- Must be dropped off at City Hall at least one week prior to posting. City Hall is open Monday through Thursday, 8AM to 5PM.

Date of Application:	
Name of Applicant:	
Dates requested:	
Phone Number:	
Email:	
Banner Location:	<input type="checkbox"/> Malaga Cove <input type="checkbox"/> Lunada Bay
Please describe your event in 1-2 sentences: **Per City Policy, please be aware that we do not allow displaying banners for events that charge admission fees. For more information, please see our Policy Regarding Posting Promotion and Directional Signs on Public Property.	

For Office Use Only

Date Submitted:	Date Approved:
City Manager Office Signature:	