

## **City Manager's Preview for April 23, 2019 City Council Meeting**

**(Posted 4/18/19)**

On April 23, 2019, the City Council will convene for a Closed Session at 6:30 p.m. pursuant to Government Code §54957 for the subject of an Interim City Manager. Thereafter, the City Council will meet at 7:30 p.m. in the Council Chambers for a Regular Meeting on matters pertaining to the business of the City as specified on its agenda. The agenda and associated reports will be available and posted late Friday, April 19, 2019. In advance of the posting, this message is to provide a preview of the topics that are preliminarily calendared to be included on the agenda.

At the beginning of the meeting, a proclamation in memory of Kay Finer and a recognition of the City Manager's service are scheduled as Matters of Community Interest.

- Ms. Finer passed away on March 2, 2019. Ms. Finer served as a Palos Verdes Estates Reserve Police Officer, and also served as CEO of the Palos Verdes Peninsula Chamber of Commerce. With her strong connection to the City and community involvement, Ms. Finer was additionally a regular attendee of the Malaga Cove Business Association summer concerts in Farnham Martin Park. Ms. Finer was married to Bill Finer who served as Palos Verdes Estates' Mayor from 1996-1997. Her obituary can be found [here](#).

On the Consent Agenda, there are two items to highlight that are calendared for the City Council's consideration.

- The first is the award of an agreement for the Employee Benefits Insurance Broker and Consulting Services. On a three-to five-year basis, the City issues a "Request for Proposals" (RFP) for qualified licensed parties to serve as the Employee Benefits Broker/Consultant for the City's current and future benefit program for the City of Palos Verdes Estates, including group medical (includes prescription coverage), dental, vision, life, accidental death and dismemberment, short- and long-term disability, an employee assistance program, Section 125 flexible spending accounts servicing and any relevant ancillary benefits. Having concluded the RFP process, a broker is being recommended for the health benefits policy year commencing July 1, 2019.
- The second is the Council's affirmation of the Mayor's appointments of Councilmembers as liaisons to various organizations, concessions, and committees. Annually, the Mayor designates these liaison assignments.

Along with these, Action Minutes, Demands, and the second reading and adoption of Ordinance O19-736 are scheduled on the Consent Agenda for consideration by the City Council.

There are six items planned for inclusion on the agenda as "Old" or "New" Business. They are as follows:

- An infrastructure management plan and associated appropriation of funds that consolidates all existing infrastructure and maintenance reports, identifies current and future infrastructure needs based on the various existing reports, estimates project costs, and prioritizes projects.

- A General Fund five-year projection by the Finance Advisory Committee for discussion and consideration of the City's financial condition for short and long term financial planning of the City.
- Updates to the Schedule of Fees and Charges to be considered in a future public hearing. Along with identifying the 2019-2020 adjustments for the Consumer Price Index and other potential changes of interest, this topic will include eliminating the permit fee for residents trimming street trees in the parkways.
- Potential changes to the City's policy for scheduling items on City Council agendas and other matters involving the City Council Operating Guidelines. The existing policy can be found [here](#).
- Approval of proposed termination of certain previously reserved easements, use restrictions, and requirements on the Via Panorama parkland. This matter fulfills the City's obligation to record termination/vacation of duplicative conservation easement on Via Panorama property and use restrictions specified in the settlement agreement for the lawsuit entitled *Citizens for Enforcement of Parkland Covenants and John Harbison v. City of Palos Verdes Estates, et al.*
- Consideration of an agreement for Interim City Manager services. During the Closed Session, the City Council will consider the appointment of an interim City Manager. If a candidate is selected for appointment, the City will need to enter into an agreement setting for the terms of employment.

The meeting will be live-streamed and a recording of the meeting can be found on the City's website ([www.pvestates.org](http://www.pvestates.org)) [here](#).

Thank you.

Sincerely, Tony