To access the OpenGov Portal from the Palos Verdes Estates website:
- Government
- Open Government Portal
- Financial Transparency (OpenGov Portal)

The reports can be accessed by clicking on the report name or icon.
OpenGov: Navigating your Reports

There are seven financial reports currently available in the Palos Verdes Estates OpenGov portal. Additional department statistical information will be added as it is available. Each report has prior year data to the most current month closed. The seven reports are in the upper left corner under the City logo.

1. Annual Check History

This report opens up to 3 years of the check register. This report has historical totals by fiscal year from 2013 - the most current month closed. Each bar on the graph represents a different year of data.
2. General Fund Revenue and Expenditures (excluding net transfers)

This report opens to 5 years of revenues and expenditures for the General Fund. The bars that have a solid gradient represent actual data whereas the shaded bars represent budget data.

3. General Fund Monthly Revenue and Expenditures Year to Date (excluding net transfers)

This report opens to current year revenues and expenditures for the General Fund. The bars that have a solid gradient represent actual data whereas the shaded bars represent budget data. This report has historical data by fiscal year from 2014 - the most current month closed.
OpenGov: Navigating your Reports

4. Capital Improvement Projects Expenditures Year to Date (excluding net transfers)

This report shows 5 years of expenditures for Capital Improvement Funds (including the Sewer, Parklands funds).

5. Special Revenue Funds (excluding net transfers)

This report shows 5 years of revenues and expenditures for the Special Revenue Funds (excluding PVE law Enforcement Fund).
OpenGov: Navigating your Reports

6. General Fund 10 Year Revenue Trend Analysis (excluding net transfers)

This report opens to 10 years of revenues for the General Fund. Hovering over a particular point in the graph will show the total amount for that year, the percent change and the dollar change from the previous year.

7. General Fund 10 Year Expenditure Trend Analysis (excluding net transfers)

This report opens to 10 years of expenditures for the General Fund. Hovering over a particular point in the graph will show the total amount for that year, the percent change and the dollar change from the previous year.
OpenGov: Navigating your Reports

OpenGov General Tips:

Saved Views
Saved views are built into reports to allow you to easily navigate the data in a report. Saved views are available on all reports and are located next to the filter panel.

Download the Data!
You can download the graph or the table of data by navigating to the Share button in the top right-hand corner of any report. You can also share the link to a report here.

Switch Graph Types
You can switch between a bar graph, pie graph, line graph, stacked graph or percentage graph depending on your preference. The different graph type options are located in the top right of a report.

Back/Reset Button
The Back button allows you to return to the previous state of the report. You can continue to hit Back until you return to the default state of the report. The Reset button will return the report to the original, default state.
Every OpenGov report has a **Filter Panel** that allows you to compare expenses and/or revenues. Also, you can use the filter panel to view expenses and/or revenues across different departments or by specific account types.

**Use the “Show” and “Broken Down By” filters to view the financial data in different ways.** You can click into the graph or use the legend on the right to isolate a specific department or account type. There are also several pre-selected views in each report type.

Every OpenGov report also has a **Summary Table of data.** This summary table sits below the graph and contains the raw data that is driving the numbers seen in the graph. You can expand the different sections of the table to see exact totals.