



City of Palos Verdes Estates City Council Agenda & Staff Reports

DISCLAIMER

The following City Council agenda includes text only version of the - reports associated with the business matters to be brought before for the City Council at its Regular Meeting of this date. Changes to the - reports may be necessary prior to the actual City Council meeting. The City Council may elect to delete or continue business matters at the beginning of the City Council Meeting. Additionally, - reports attachments, including but not limited to, pictures, plans, drawings, spreadsheet presentations, financial statements and correspondences are not included. The attachments are available for review with the official agenda package at the Reception area at City Hall as well as the Malaga Cove Public Library.

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****CLICK HERE FOR CITY COUNCIL AGENDA & REPORTS**

March 25, 2008
7:00 P.M.
City Hall
Council Chambers

**AGENDA
OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA**

Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the office of the City Clerk and are available for public inspection. If applicable, materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Any person having any question concerning any agenda item may call the City Clerk to make inquiry concerning the item. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk at 310-378-0383, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

The City Council welcomes and encourages public participation at the Council meetings; however, to allow for the orderly progression of business, each person wishing to comment or make a presentation shall be limited to three (3) minutes. Anyone wishing to address the City Council must fill out a green speaker's card available at the end of each row in the Chambers. The card permits the City to identify persons for purposes of City Council minute preparation. Please see specific agenda sections below for any other requirements related to meeting participation. The City Council, at the direction of the Mayor with concurrence of the Council, may modify the order of items shown on the agenda.

**NEXT RESOLUTION NO. R08-07
NEXT ORDINANCE NO. 08-683**

CALL TO ORDER

PLEDGE OF ALLEGIANCE (7:00 p.m.)

ROLL CALL

OPENING REMARKS FROM MAYOR GOODHART

CITY COUNCIL AGENDA
MARCH 25, 2008

CEREMONIAL MATTERS

1. Presentation to Outgoing Mayor James F. Goodhart from the City (Mayor Pro Tem Sherwood and Council Members)
2. Nomination of Mayor (conducted by the City Clerk)
3. Nomination of Mayor Pro Tem (conducted by the Mayor)
4. Remarks by Incoming Mayor

CONSENT AGENDA (Items 1 - 6)

All items under this heading are considered to be routine and will be enacted by one motion, unless a Councilmember, staff, or member of the public requests that an item be removed for separate discussion, with the exception of Planning Commission Actions – Item #6a-f. An applicant or interested citizen who wishes to appeal any Planning Commission decision may file an appeal with the City Clerk’s office within 15 days after the date of the Planning Commission’s decision.

Any item removed from the Consent Agenda will be considered immediately following the motion to approve the Consent Agenda.

1. Minutes of City Council Meeting of March 11, 2008

Recommendation: Review and File.

2. City Treasurer’s Report – February, 2008

Recommendation: Receive and File.

3. Monthly Financial Report – February, 2008

Recommendation: Receive and File.

4. Special Event Application by Palos Verdes Art Center to Hold Annual “Homes Tour Extraordinaire” on Friday and Saturday, April 18-19, 2008

Recommendation: It is recommended that City Council approve the special event application for Palos Verdes Art Center’s “Homes Tour Extraordinaire” on Friday and Saturday, April 18-19, 2008, from 10:00 a.m. to 4:00 p.m.

5. Special Event Application by Lunada Bay Homeowners Association to Hold Annual Meeting and Family Picnic on Sunday, May 18, 2008, at Lunada Bay Park

Recommendation: It is recommended that City Council approve the request by Lunada Bay Homeowners Association to hold their Annual Meeting and Family Picnic on Sunday, May 18, 2008, from 4:00 p.m. to 6:00 p.m. at Lunada Bay Park.

6. Planning Commission Actions of March 18, 2008

Recommendation: Receive and File.

- a. **M-628-06;** Consideration of a Miscellaneous Application for non-standard encroachments located in the public right-of-way adjacent to the single family residence located at 1120 Palos Verdes Drive West. Lot 13, Tract 11620

Applicant: Southern California Edison Company
1444 McFadden Avenue, Bldg. D
Santa Ana, CA 92705

Action: Approved (4-0) with standard conditions.

- b. **NC-1316-08;** Consideration of a Neighborhood Compatibility Application for a new single family residence located at 2132 Chelsea Road. Lot 3, Block 2102, Tract 7331.

Applicant: Tom Blair
2785 Pacific Coast Hwy., #E-149
Torrance, CA 90505
Owner: Mr. and Mrs. Kevin Boyle

Action: Approved (4-0) with standard conditions and the following additional condition: 1) City standard curb and gutter shall be installed per construction plans prepared by a registered Civil Engineer and approved by the City Engineer.

- c. **NC-1301/GA-1419-07;** Consideration of Neighborhood Compatibility and Grading Applications for a new single family residence located at 2228 Via Guadalana. Lot 13, Block 1632, Tract 7330.

Applicant: BJC Designs
17072 Tiffany Circle
Huntington Beach, CA 92649
Owner: Mr. and Mrs. Ratan Lalchandani

Action: Denied (4-0).

- d. **NC-1321-08;** Consideration of a Neighborhood Compatibility Application for a new single family residence located at 204 Via Colorin. Lot 6, Block 6312, Tract 7143.

Applicant: Jeffrey A. Dahl, Architect
18681 Amalia Lane
Huntington Beach, CA 92648

Owner: 204 Via Colorin LLC
P.O. Box 338
Redondo Beach, CA 90277

Action: Approved (4-0) with standard conditions and the following additional conditions: 1) The 3 easterly trees on the rear property line currently shown as being removed are to remain; 2) The 48” Eucalyptus tree in the front yard is to remain subject to inspection and approval by the City Forester.

- e. **NC-1279R/GA-1407R-08;** Consideration of revised Neighborhood Compatibility and Grading Applications for revisions to the previously approved new single family residence located at 412 Via Media. Lot 13, Block 1513, Tract 6886.

Applicant: BJC Designs
17072 Tiffany Circle
Huntington Beach, CA 92649
Owner: Walburga Meschuk
421 Via Almar
Palos Verdes Estates, CA 90274

Action: Approved (4-0) with standard conditions.

- f. **M-661-08;** Consideration of a Miscellaneous Application for non-standard encroachments located in the public right-of-way adjacent to 2525 Via Campesina. Lot 1, Tract 31753.

Applicant: Neil Stewart
2525 Via Campesina, #303
Palos Verdes Estates, CA 90274
Owner: Villa Forenza HOA
c/o Cammarata Management
25039 Narbonne Avenue
Lomita, CA 90717

Action: Approved (4-0) with standard conditions.

COMMUNICATIONS FROM THE PUBLIC

This portion of the agenda is reserved for comments from the public on items which are NOT on the agenda. Due to state law, no action can be taken by the Council this evening on matters presented under this section. If the Council determines action is warranted, the item may be referred to staff or placed on a future Council agenda.

DEMANDS

7. a. Authorize Payment of Motion #1 – Payroll Warrant of March 21, 2008
- b. Authorize Payment of Motion #2 – Warrant Register of March 25, 2008

Recommendation: Authorize Payment of Motions #1 and #2.

ADJOURNMENT TO TUESDAY, APRIL 8, 2008, AT 7:30 P.M. IN COUNCIL CHAMBERS OF CITY HALL FOR THE PURPOSE OF A REGULAR MEETING.

- *This City Council meeting can be viewed on Cox Cable, Channel 35, Wednesday, March 26, 2008 at 7:30 p.m., and Wednesday, April 2, 2008, at 7:30 p.m.*

TO: JOSEPH HOEFGEN, CITY MANAGER
FROM: JUDY SMITH, ASSISTANT CITY MANAGER
SUBJECT: FEBRUARY 2008 FINANCIAL REPORT

The Issue

What is the status of the FY 2007-08 budget after eight months?

Analysis of Graphs

Currently, total general fund and total operating fund (excludes capital and sewer) revenues are each running 1% lower than expected. While this is a change from recent past years when total revenues reflected a slight increase to expected (2-4%), this performance is still well within our budget targets and no deviations are anticipated at fiscal year-end. We have seen a closer tracking of development fees compared to budget as the fiscal year has progressed. Club concession receipts continue to perform well, but that is a reflection of our conservative projection of Golf Club receipts for first year operation of the renovated clubhouse. Transit sales tax receipts (Proposition A and C) from Los Angeles County are lower than expected and this reflects the overall trend in declining sales tax receipts as consumers curtail spending in light of the slowing economy.

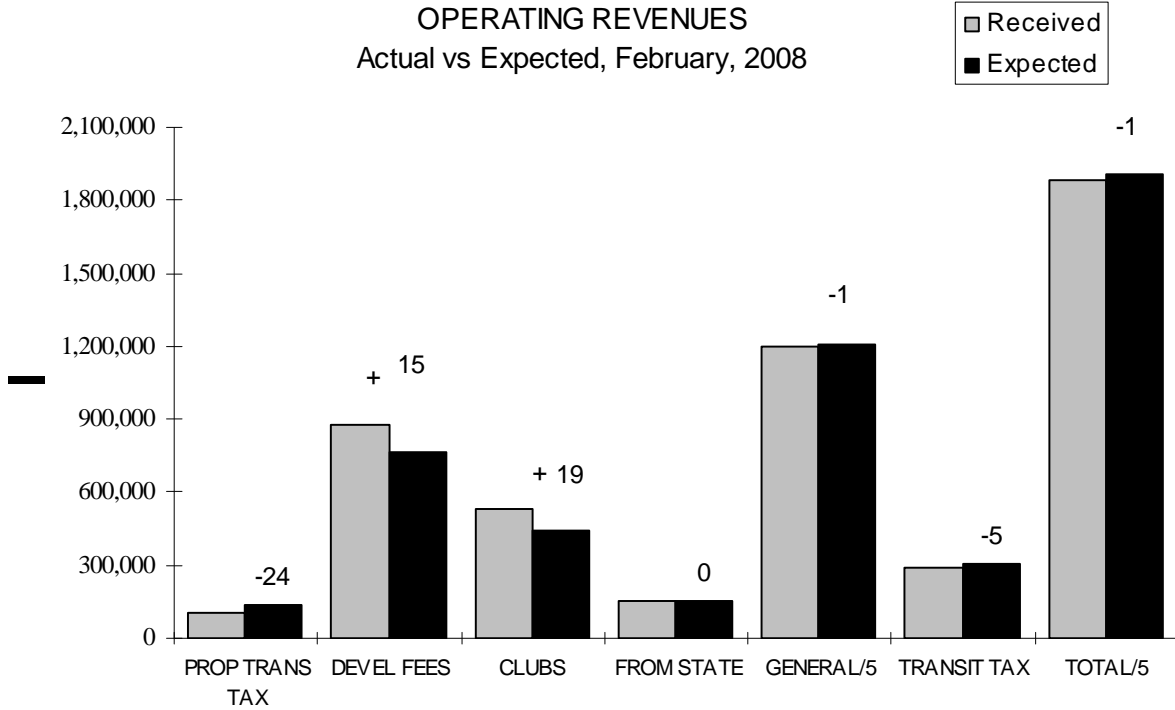
On the expenditure side, total operating expenditures are 3% lower than expected. Most all departments, with exception of Public Works and capital outlay (equipment replacement), are lower than expected with the Police Department running 10% lower due to several staff vacancies that we anticipate will be filled during March (captain and sergeant positions) with other vacancies (patrol and service officers) filled by year-end.

The City's fiscal and budgetary performance through the end of February, as reflected in the attached graphs, does not raise any areas of concern.

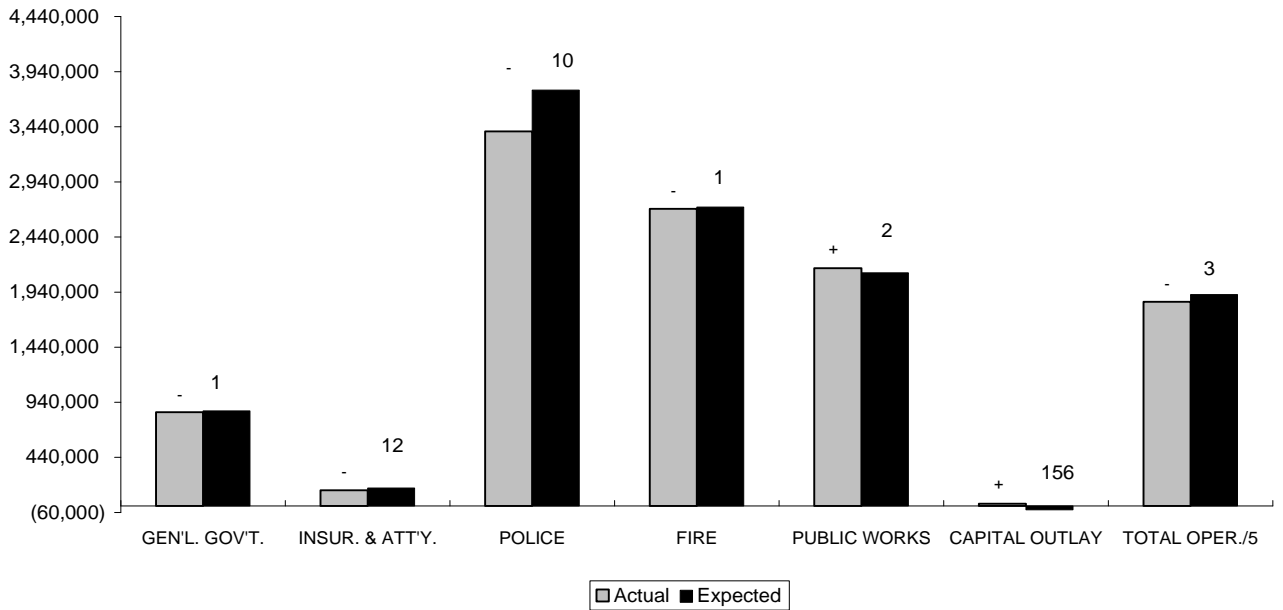
Spot Reports

None

OPERATING REVENUES
Actual vs Expected, February, 2008



OPERATING EXPENDITURES
Actual vs Expected, February, 2008



TO: JOSEPH M. HOEFGEN, CITY MANAGER

FROM: ALEXA D. DAVIS, ADMINISTRATIVE ANALYST

SUBJECT: SPECIAL EVENT APPLICATION BY PALOS VERDES ART CENTER TO HOLD ANNUAL “HOMES TOUR EXTRAORDINAIRE” ON FRIDAY AND SATURDAY, APRIL 18-19, 2008

DATE: MARCH 25, 2008

ISSUE

Shall the City approve a Special Event Application for the Palos Verdes Art Center to host its annual “Homes Tour Extraordinaire” on Friday and Saturday, April 18-19, 2008 from 10:00 a.m. – 4:00 p.m.?

BACKGROUND

The Circle is a major support group of the Palos Verdes Art Center and is requesting permission to sponsor a homes and garden tour to benefit the Palos Verdes Art Center. The tour will be held on Friday and Saturday, April 18-19, 2008 and involves three homes in the City of Palos Verdes Estates:

- 2920 Via Campesina
- 313 Via del Puente
- 4301 Via Pavion

Residents within 300’ of the location will be notified that a home tour will be conducted in their neighborhood. A sample notification letter is attached as an example.

The Special Event Application has been reviewed and preliminarily approved by all municipal departments. All fees have been paid and the Certificate of Insurance and Hold Harmless Letter have been received. This is the ninth year of the Palos Verdes Art Center’s “Homes Tour Extraordinaire.”

ALTERNATIVES AVAILABLE TO COUNCIL

1. Council may approve the Special Event Application to conduct the Homes Tour.
2. Council may choose not to approve the Special Event Application.

3. Council may impose additional conditions or restrictions on the sponsors of the tour.

RECOMMENDATION

It is recommended that Council approves the Palos Verdes Art Center's "Homes Tour Extraordinaire" on Friday and Saturday, April 18-19, 2008 from 10:00 a.m. – 4:00 p.m.

TO: JOSEPH M. HOEFGEN, CITY MANAGER

FROM: ALEXA D. DAVIS, ADMINISTRATIVE ANALYST

SUBJECT: SPECIAL EVENT APPLICATION BY THE LUNADA BAY HOMEOWNERS ASSOCIATION TO HOLD ANNUAL MEETING & FAMILY PICNIC ON SUNDAY, MAY 18, 2008 AT THE LUNADA BAY PARK

DATE: MARCH 25, 2008

ISSUE

Shall the City approve a Special Event Application by the Lunada Bay Homeowners Association to hold its Annual Meeting and Family Picnic on Sunday, May 18, 2008 from 4 p.m. to 6 p.m. at the Lunada Bay Park?

BACKGROUND

The Lunada Bay Homeowners Association (LBHOA) has submitted a Special Event Application to hold their annual spring event on Sunday, May 18, 2008 in the Lunada Bay Park. The Lunada Bay Homeowners Association has held this spring event at Lunada Bay Park the last two years. Both years have proved very successful and were well attended.

The Event's activities will include the presentation of 2008-2009 Board of Directors, presentation of the 2008 Hometown Hero and discussion of other LBHOA business (such as the Lunada Bay Fountain Fundraising update). Following the meeting, there will be a small concert.

Families are encouraged to bring a picnic with enough food for their family. Families are asked to bring blankets/lawn chairs for seating. Approximately 150 individuals are expected to attend the Lunada Bay community event. Organizers are aware of the necessity to have a safe event with a good clean-up afterward.

The Special Event Application has been reviewed and preliminarily approved by all municipal departments. All fees have been paid and the Certificate of Insurance and Hold Harmless Letter have been received.

The Lunada Bay Homeowners Association has held several events without incident at the Lunada Bay Park over the last year. This neighborhood activity should generate a positive experience for the Lunada Bay Community.

ALTERNATIVES AVAILABLE TO COUNCIL

CITY COUNCIL AGENDA
MARCH 25, 2008

1. Council may approve the Special Event Application to conduct the Lunada Bay Homeowners Association Annual Meeting & Family Picnic.
2. Council may choose not to approve the Special Event Application.
3. Council may impose additional conditions or restrictions on the sponsors of the event.

RECOMMENDATION

It is recommended that Council approve the request by the Lunada Bay Homeowners Association to hold their Annual Meeting & Family Picnic on Sunday, May 18, 2008 from 4 p.m. to 6 p.m. at the Lunada Bay Park.

TO: JOSEPH HOEFGEN, CITY MANAGER
FROM: ALLAN RIGG, PLANNING DIRECTOR
DATE: MARCH 25, 2008
SUBJECT: PLANNING COMMISSION ACTIONS OF MARCH 18, 2008

The items attached were acted upon by the Planning Commission on March 18, 2008.

The Council may, within fifteen days after the date of the decision on or before the first day following the first Council meeting after the date of the Planning Commission decision, whichever occurs last:

1. Confirm the action of the Planning Commission and grant or deny the application;
2. Set the matter for public hearing and dispose of it in the same manner as on an appeal; or
3. Amend, modify, delete, or add any condition of approval which the Council finds is not substantial under the circumstances relative to or affecting the property subject to the application for a development entitlement. Any determination of the Council pursuant to this paragraph shall be conclusive and final.

In the event the Council does not take one of the actions specified above within the period of time required, the decision of the Planning Commission shall be final.

Recommendation:

Receive and file.