

Tuesday at 6:30 p.m., the City Council will meet in Closed Session to discuss labor negotiations. At 7:30 p.m., the City Council will convene in a regular open session for its business meeting where there will be a number of topics on the agenda.

On the Consent Calendar, some of the notable items will be the approval of a tree lighting ceremony on December 2 (6:00 p.m. to 7:30 p.m.) in Malaga Cove Plaza, the use of Citizen's Option for Public Safety (COPS) funds for implementing a public emergency call-back notification system, a Memorandum of Understanding (MOU) with the Public Service Employees (PSE), and software for capital asset management. New business on the agenda will include discussion and consideration of the Mirlo Gate Tower House, Palos Verdes Golf Club budget and concession agreement, Palos Verdes Stable concession agreement, and Quarterly Investment Report.

Consent Agenda

The City is pleased to have received a request and proposed donation from Malaga Bank for sponsoring the holiday tree lighting and an associated tree lighting ceremony that will include a variety of festive activities. With the approval of this item, the community-wide event, at no cost to the City, will be a wonderful opportunity for neighbors to join together with the City and local businesses in celebrating the upcoming holidays.

Disaster preparedness is a fundamental and critical function of the City. In continuing to focus-on and enhance its preparedness, the City recognizes that communications in an emergency or disaster can typically be a vulnerability and weak link. As such, staff is recommending the City Council consider an emergency call-back system (via landline, cell phone, and text messaging) for advising residents of important information. Grant funds (COPS) are proposed for the first year cost of the system and thereafter, General (operating) Funds would be used for on-going costs.

The Public Service Employees (PSE) union consists of 8 full-time employees and 1 part-time employee who performing administrative, clerical, maintenance and other support work for the City. The MOU with PSE has been the subject of negotiations since August. The agreement that has been negotiated for final approval primarily consists of a 1% cost-of-living-adjustment effective January 1, 2019 (annualized fiscal impact of approximately \$3,000) and the implementation of an alternative work schedule ("9/80") for a six-month test period. While maintaining existing City Hall hours and a consistent level of City services, the alternative work schedule provides quality of life value to employees and enhances the City's competitiveness for retaining and attracting administrative staff. At the conclusion of six-months, upon an evaluation of the schedule, it will be decided if the "9/80" should continue. Finally, a software program is being recommended for a condition assessment of City facilities that provides a work order system and capital planning process. The value of such software was extensively discussed during the adoption of the 2018-2020 budget and, a comprehensive cloud-based solution is being presented for the City Council's approval.

New Business

As previously listed on a City Council agenda but postponed for discussion at the time, the City Council is scheduled to discuss the caretaking of the Mirlo Gate Tower House located on Via Valmonte. This is a historical structure that has recently been submitted to the State for inclusion on the register of historic landmarks. Thereafter, the City Council will discuss two Concession-related matters.

First, the Palos Verdes Golf Club will present its annual budget for approval and present its construction and upgrade goals for an extension of the concession agreement. Second, with the City having received two proposals for operating and maintaining the Palos Verdes Stable, the City Council is scheduled to discuss a process for evaluating, selecting and negotiating with a new concessionaire. Next, the City Council will consider the Finance Advisory Committee request for continuing with off-site meetings (meetings not conducted in the City Hall Council Chambers). Finally, the City Treasurer will present the quarterly investment report.

In conclusion, there are not many items scheduled for the agenda but each New Business item is important and will likely involve a great discussion. We hope the public can attend the meeting or tune-in for the live-stream on our website that can be found [here](#). The agenda and supporting materials will be posted on the City's website [here](#) at the end of the day on Friday (November 10). City Hall will be closed for the Veteran's Day holiday on Monday, November 13.

Hope you have a nice weekend.

Sincerely,

Tony